

GARFIELD HEIGHTS BOARD OF EDUCATION  
GARFIELD HEIGHTS, OHIO

RECORD OF PROCEEDINGS  
Minutes – Organizational Board Meeting  
January 7, 2019

The Board of Education of the Garfield Heights City School District met special session on Monday, January 7, 2019 at the Garfield Heights Board of Education, 5640 Briarcliff Dr., Garfield Heights, Ohio 44125 at 12:00 p.m. with Mr. Gary Wolske, President pro-tempore of the Board, presiding until such time as a new President of the 2019 Board is elected.

ROLL CALL

Present: Mr. Wolske, Mrs. Kitson, Mrs. Chamberlin, Mr. Juby  
Absent: Mr. Dobies

ELECTION OF PRESIDENT OF THE BOARD FOR THE YEAR 2019

Mrs. Kitson nominated Mr. Wolske for President of the Board of the Garfield Heights City School District.

Moved by Mr. Juby, seconded by Mrs. Kitson to close nominations.

Ayes: Juby, Kitson, Chamberlin, Wolske  
Nays: None

Mr. Gary Wolske was elected President by a unanimous vote.

Treasurer Sluka administered the Oath of Office to the elected President, Mr. Gary Wolske.

The meeting continued with Mr. Wolske as president.

ELECTION OF VICE PRESIDENT OF THE BOARD FOR THE YEAR 2019

Mr. Wolske nominated Mrs. Kitson as Vice President of the Board of the Garfield Heights City School District.

Moved by Mr. Juby, seconded by Mrs. Chamberlin to close nominations.

Ayes: Juby, Chamberlin, Kitson, Wolske  
Nays: None

Mrs. Kitson was elected Vice-President by unanimous vote.

Treasurer Sluka administered the Oath of Office to the elected Vice President, Mrs. Christine Kitson.

## SETTING OF THE TIME, DATE AND PLACE FOR REGULAR MEETINGS

Moved by Mr. Juby, seconded by Mrs. Chamberlin that the Regular Monthly Board Meeting will be held the third Monday of every month at 6:00 p.m. unless otherwise designated by an \*.

\*January 22, 2019  
 \*February 11, 2019  
 March 18, 2019  
 April 15, 2019  
 May 20, 2019  
 \*June 24, 2019  
 July 15, 2019  
 August 19, 2019  
 September 16, 2019  
 October 21, 2019  
 November 18, 2019  
 December 16, 2019

Ayes: Juby, Chamberlin, Kitson, Wolske  
 Nays: None

Moved by Mrs. Kitson, seconded by Mr. Juby to establish the Board Members' Service Fund in the amount of \$20,000.00.

Ayes: Kitson, Juby, Chamberlin, Wolske  
 Nays: None

Moved by Mr. Wolske, seconded by Mr. Juby to appoint Christine Kitson as delegate to the Ohio and National School Board Association's Convention for 2019, with the remaining Board Members to serve as alternate delegates.

Ayes: Wolske, Juby, Chamberlin, Kitson  
 Nays: None

Moved by Mr. Juby, seconded by Mrs. Kitson to approve the Board President's appointment of the following representatives/liaison for the 2019:

Student Activities Liaison	Mr. Joe Juby
Legislative Liaison	Mr. Gary Wolske
City Liaison	Mr. Robert Dobies, Sr.
Policy Liaison	Mrs. Joan Chamberlin & Mr. Joseph Juby

Ayes: Juby, Kitson, Chamberlin, Wolske  
 Nays: None

Moved by Mrs. Kitson, seconded by Mr. Juby to authorize the Treasurer to make investments with active funds, as they are available.

Ayes: Kitson, Juby, Chamberlin, Wolske  
 Nays: None

TAX BUDGET HEARING

Mr. Sluka held the 2019 tax budget hearing at this time.

Moved by Mr. Juby, seconded by Mrs. Kitson to approve resolution No. 2019-01, a resolution to approve the 2019 Tax Budget as presented in Exhibit "A".

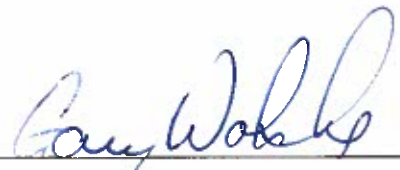
Ayes: Juby, Kitson, Chamberlin, Wolske


Nays: None

Moved by Mrs. Juby, seconded by Mrs. Kitson to adjourn at 12:18 p.m.

Ayes: Juby, Kitson, Chamberlin, Wolske

Nays: None

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Treasurer

# Garfield Heights City Schools

## 2020 Alternative Tax Budget

Each school district is required by law to adopt a tax budget and must file a copy of the adopted budget with the County Fiscal Officer on or before January 20<sup>th</sup>. The budget document is utilized by the County to determine the tax rate to be applied against property owners in the school district. This rate uses millage (inside millage and voted millage as determined by “**budget need**” for said millage). The County also uses the budget to provide the school district with their Certificate of Estimated Resources, which shows the allowable amount of funds that the district may appropriate by fund for the upcoming fiscal year (July 1 - June 30<sup>th</sup>).

### Schedule 1

This schedule shows all the voted (outside) and unvoted (inside) levy millage of the district and the amount of property tax dollars being requested from these levies. The dollar amounts being requested on this schedule were calculated using the latest property valuations from the County Fiscal Officer’s Schedule A. You will note that the amounts being requested of the Budget Commission (column ix) is higher than what the district will actually receive. This is due to the fact that the **Maximum Rate Authorized** (voted tax rate) was used and not the effective rate calculated under House Bill 920. The reason that we use the voted tax rate is to ensure that the County Fiscal Officer assesses and collects all taxes available to the district.

The General Fund has four voted levies: one continuing and three ten-year emergencies. As for the Emergency Levies on this schedule, the amounts being requested are significantly higher than the amounts the voters approved. Two factors contribute to this requested amount, the first being the updated valuations for the tax year and the second being that the district consistently collects far below (between 86% and 88%) the taxes owed to the district. The district had an increase in valuation (\$27.75M) from Calendar Year 2017 to Calendar Year 2018 from the property valuation triennial update. Based on these two factors, we are **requesting** enough money to meet the voted amount assuming an 86% collection rate. Bond Retirement has two school improvement voted levies that are being used to pay off the annual debt requirements. The outstanding debt requirements from our current bond and refinanced issues are shown on Schedule 4. The amount being requested is to cover the annual debt service amount coming due during this period. The Permanent Improvement Fund has a voted continuing levy. This levy first funds the OFCC half mill maintenance requirement (shown in the Classroom Maintenance Facilities Fund 034) and the remaining amount goes in to the Permanent Improvement 003 fund. This money is used for funding improvements, ongoing maintenance and to purchase equipment. The Continuing levy has no expiration date unless repealed by a vote of the public. We are again using the voted rate here.

### Schedule 2

This schedule shows all funds of the district and their estimated financial activity for the 2019/2020 fiscal year. Each of the other fund’s activities shown on this schedule are based on prior history with the exception of the General Fund, which utilizes the current five-year forecast.

### **Schedule 3**

This schedule shows any unvoted general obligation debt that is outstanding and the current amount due in calendar year 2020. The district has one unvoted general obligation debt issue, the Energy Conservation Bonds.

### **Schedule 4**

This schedule shows all outstanding long term debt as of the beginning of the calendar year 2018 for all voted and unvoted (do not have) debt outside the 10 mill limit. Shown here are the voted bond issues along with their refunded issues for the construction of the High School and other school improvements. This schedule also shows the current debt amount due during calendar year 2020. In the end, the county fiscal officer determines and then assesses the necessary taxes to pay off this current debt amount due.

### **Schedule 5**

This schedule shows tax anticipation notes. The District does not have any tax anticipation notes.

***Please call me if you have any questions or concerns on this document or the information shown. As required by law, we will hold a public hearing on the tax budget at the Organizational meeting and then subsequently request you to approve it after the hearing is held and all questions answered.***

## ALTERNATIVE TAX BUDGET INFORMATION

Name of School District: **Garfield Heights City Schools**

For the Fiscal Year Commencing: **July 1, 2019**

Fiscal Officer Signature Allen D. Sluka Date: **January 7, 2019**

# COUNTY OF CUYAHOGA

### **Background**

Substitute House Bill No. 129 (HB129) effective June 3, 2002, was enacted by the 124th General Assembly in part to allow a county budget commission to waive the requirement that a taxing authority adopt a tax budget for a political subdivision or other taxing unit, pursuant to Ohio Revised Code (ORC) Section 5705.281.

Under the law in effect prior to June 3, 2002, the budget commission could only waive the tax budget for a subdivision or other taxing unit that was receiving a share of the county undivided local government fund or the county undivided local government revenue assistance fund under an alternative method or formula pursuant to ORC Sections 5747.53 and 5747.63. Thus, tax budgets could be waived only for counties, municipalities, townships, and park districts. This restriction is now removed.

### **Ohio Revised Code Section 5705.281**

Under the amended version of this section pursuant to HB 129, a county budget commission, by an affirmative vote of a majority of the commission, including an affirmative vote by the county auditor, may waive the tax budget for any subdivision or other taxing unit. However, the commission may require the taxing authority to provide any information needed by the commission to perform its duties, including the division of the tax rates as provided under ORC Section 5705.04.

### **County Budget Commission Duties**

The county budget commission must still certify tax rates to each subdivision or other taxing unit, by March 1 for school districts and by September 1 for all other taxing authorities under ORC Section 5705.35, even when a tax budget is waived. Also, the commission is still required to issue an official certificate of estimated resources under ORC Section 5705.35 and amended official certificates of estimated resources under ORC Section 5705.36.

Therefore, when a budget commission is setting tax rates based on a taxing unit's need, for purposes of ORC Sections 5705.32, 5705.34, and 5705.341, its determination must be based on that other information the commission asked the taxing authority to provide under ORC Section 5705.281, when the tax budget was waived. Also, an official certificate must be based on that other information the commission asked the taxing authority to provide.

### **Alternative Tax Budget Information Filing Deadline**

The fiscal officer for each school district must file one copy of this document with the County Auditor on or before January 20, 2015. [Note: The traditional deadline for submission of the tax budget has been January 20. There is the potential for flexibility on this date as a result of HB 129 depending on the needs of the Budget Commission, but in order for them to be on track with the certificate of available resources, the date may need to be very close to January 20].

# DIVISION OF TAXES LEVIED

(Levies Inside & Outside 10 Mill Limitation, Inclusive Of Debt Levies)  
For the Fiscal Year Commencing: **July 1, 2019**

## Funds (General, Bond Retirement, Permanent Improvement)

## SCHEDULE 1

I	II	III	IV	V	VI	VII	VIII	IX
Fund	Purpose	Authorized By Voters On MM/DD/YY	Levy Type	Number Of Years Levy To Run	Tax Year Begins/ Ends	Collection Year Begins/ Ends	Maximum Rate Authorized	\$ Amount Requested Of Budget Commission
001 - General	Current Expenses		Inside	Continuing			4.86	\$ 1,538,974
001 - General	Current Expenses		Outside	Continuing			28.90	\$ 9,151,510
001 - General	Emergency	5/15/2015	Outside	10 years	2015-2024	2016-2025	9.50	\$ 3,008,282
001 - General	Emergency	5/15/2015	Outside	10 years	2016-2025	2017-2026	10.50	\$ 3,324,943
001 - General	Emergency	11/8/2016	Outside	10 years	2017-2026	2018-2027	15.50	\$ 4,908,249
002 - Bond Retirement	School Improvement	Nov 2000		25 years	2001-2025	2002-2026	12.00	\$ 3,799,935
002 - Bond Retirement	School Improvement	Nov 2002		23 years	2003-2025	2004-2026	1.40	\$ 443,326
003 - Permanent Improvement				Continuing			1.50	\$ 474,992
Totals								\$ 26,650,210

# STATEMENT OF FUND ACTIVITY

(List All Funds Individually)

For the Fiscal Year Commencing: **July 1, 2019**

## SCHEDULE 2

I Fund BY Type	II Beginning Estimated Unencumbered Fund Balance	III Total Estimated Receipts	IV Total Resources Available for Expenditures	V Total Estimated Expenditures & Encumbrances	VI Ending Estimated Unencumbered Balance
<b>General Fund</b>	300,000.00	45,500,000.00	45,800,000.00	45,500,000.00	300,000.00
<b>Special Revenue</b>					
018 - Public School Support	275.00	25,000.00	25,275.00	25,000.00	275.00
019 - Other Grant	75,000.00	280,000.00	355,000.00	350,000.00	5,000.00
034 - Classroom Facilities Maintenance Fund	435,000.00	230,000.00	665,000.00	650,000.00	15,000.00
300 - District Managed Activities	4,500.00	215,000.00	219,500.00	215,000.00	4,500.00
401 - Auxiliary Services	0.00	485,000.00	485,000.00	485,000.00	0.00
439 - Public School Preschool	0.00	80,000.00	80,000.00	80,000.00	0.00
451 - Data Communications	0.00	9,000.00	9,000.00	9,000.00	0.00
452 - SchoolNet Professional Development	0.00	0.00	0.00	0.00	0.00
499 - Miscellaneous State Grants	500.00	0.00	500.00	0.00	500.00
516 - IDEA Title VI-B	0.00	1,185,000.00	1,185,000.00	1,185,000.00	0.00
536 - Title I-Subpart A	0.00	100,000.00	100,000.00	100,000.00	0.00
572 - Title I	0.00	1,500,000.00	1,500,000.00	1,500,000.00	0.00
587 - Early Childhood Special Education Grant	0.00	30,000.00	30,000.00	30,000.00	0.00
590 - Title II-A	0.00	215,000.00	215,000.00	215,000.00	0.00
599 - Miscellaneous Federal Grants	0.00	100,000.00	100,000.00	100,000.00	0.00
<b>Total Special Revenue</b>	515,275.00	4,454,000.00	4,969,275.00	4,944,000.00	25,275.00



# STATEMENT OF FUND ACTIVITY

(List All Funds Individually)

For the Fiscal Year Commencing: **July 1, 2019**

## SCHEDULE 2

I Fund BY Type	II Beginning Estimated Unencumbered Fund Balance	III Total Estimated Receipts	IV Total Resources Available for Expenditures	V Total Estimated Expenditures & Encumbrances	VI Ending Estimated Unencumbered Balance
<b>Debt Service</b>					
002 - Bond Retirement Fund	3,028,226.00	3,800,000	6,828,226.00	3,973,360.00	2,854,866.00
<b>Capital Projects</b>					
003 - Permanent Improvement Fund	90,000.00	160,600.00	250,600.00	230,000.00	20,600.00
004 - Building Fund	40,000.00	24,000.00	64,000.00	60,000.00	4,000.00
<b>Total Capital Projects</b>	130,000.00	184,600.00	314,600.00	290,000.00	24,600.00
<b>Enterprise</b>					
006 - Food Services	1,258,000.00	1,900,000.00	3,158,000.00	2,200,000.00	958,000.00
009 - Uniform Supplies	0.00	60,000.00	60,000.00	60,000.00	0.00
<b>Total Enterprise</b>	1,258,000.00	1,960,000.00	3,218,000.00	2,260,000.00	958,000.00
<b>Internal Service</b>					
014 - Internal Services Rotary	61,000.00	50,000.00	111,000.00	100,000.00	11,000.00
022 - District Agency	22,000.00	24,000.00	46,000.00	24,000.00	22,000.00
024 - Employee Benefits Self Insurance	48,000.00	400,000.00	448,000.00	400,000.00	48,000.00
<b>Total Internal Service</b>	131,000.00	474,000.00	605,000.00	524,000.00	81,000.00
<b>Expendable Trusts</b>					
007 - Expendable Trust	4,500.00	10,000.00	14,500.00	14,000.00	500.00
200 - Student Managed Activities	8,500.00	60,000.00	68,500.00	65,000.00	3,500.00
<b>Total Expendable Trusts</b>	13,000.00	70,000.00	83,000.00	79,000.00	4,000.00
<b>Non-Expendable Trust</b>					
008 - Blaugrund Endowment Scholarship	100,165.00	500.00	100,665.00	500.00	100,165.00
<b>Total Non-Expendable Trust</b>	100,165.00	500.00	100,665.00	500.00	100,165.00
<b>TOTALS FOR MEMORANDUM ONLY</b>	5,475,666.00	56,443,100.00	61,918,766.00	57,570,860.00	4,347,906.00



# VOTED AND UNVOTED DEBT OUTSIDE 10 MILL LIMIT

For the Fiscal Year Commencing: July 1, 2019

## SCHEDULE 4

I	II	III	IV	V	VI
Purpose Of Notes Or Bonds	Authorized By Voters On MM/DD/YY	Date Of Issue	Final Maturity Date	Principal Amount Outstanding At The Beginning Of The Year	Amount Required To Meet Budget Year Principal & Interest Payments
School Improvement Bonds - 2012 Refunding	November 5, 2002	January 15, 2004	December 15, 2026	\$ 4,765,000	\$ 941,338
School Improvement Bonds - 2015 Refunding	November 7, 2000	October 17, 2006	December 15, 2024	\$ 14,210,000	\$ 2,599,233
School Improvement Bonds - 2016 Refunding	November 7, 2000	October 19, 2016	December 15, 2026	\$ 5,970,000	\$ 235,950
				\$ 24,945,000	\$ 3,776,520

# TAX ANTICIPATION NOTES

Garfield Heights City School District  
 For the Fiscal Year Commencing: **July 1, 2019**

## SCHEDULE 5

Tax anticipation notes are issued in anticipation of the collection of the proceeds of a property tax levy. The amount of money required to cover debt service must be deposited into a bond retirement fund, from collections and distribution of the tax levy, in the amounts and at the times required to pay those debt charges as provided in the legislation authorizing the tax anticipation notes. (ORC Section 133.24)

The appropriation to the fund which normally receives the tax levy proceeds is limited to the balance available after deducting the amounts to be applied to debt service.

After the issuance of general obligation securities or of securities to which section 133.24 of the ORC applies, the taxing authority of the subdivision shall include in its annual tax budget, and levy a property tax in a sufficient amount, with any other monies available for the purpose, to pay the debt charges on the securities payable from property tax. (ORC Section 133.25)

	Name Of Tax Anticipation Note Issue	Name Of Tax Anticipation Note Issue
Amount Required To Meet Budget Year Principal & Interest Payments:	<b>NONE</b>	
Principal Due		
Principal Due Date		
Interest Due		
Interest Due Date		
Interest Due		
Interest Due Date		
Total		
Name Of The Special Debt Service Fund		

Amount Of Debt Service To Be Apportioned To The Following Settlements:	<b>NONE</b>	
February Real		
August Real		
June Tangible		
October Tangible		
Total		
Name Of Fund To Be Charged		